

How to make an oral presentation

Good

- Dress
- “I’ve been looking forward to...”
- “Can everyone hear...”
- Be yourself
- Enthusiasm
- Watch body language & adjust
- Eye contacts / refueling

Bad

- Typos
- Apologies for bad slides
- Misplaced slides
- “Let me see what’s on the next slide”
- Unlocked carousel
- Going back
- Jokes
- You know more than I do
- Computer or printer problems