Instructions for Oral & Poster Presentations

(emcon forum 2015)

Oral Presentations

- 1. Each presenter is allocated 20 minutes in total. It is recommended that each oral presentation would take 15 minutes, followed by 5 minutes of Q&A.
- Please inform us beforehand if you have any special requirements. Microsoft
 PowerPoint will be available on the computer provided in the presentation room.

 The use of your own computer for your presentation is not allowed.
- 3. Should you have any queries, please contact cecraa@mail.nsysu.edu.tw.

Poster Presentations

- 1. <u>The poster exhibition area</u> is just next to the meeting room on 1F, Sunset Beach Resort.
- 2. Each poster paper will be assigned a number, which will be notified by the conference secretariat. Each poster should be mounted on the numbered poster board space.
- 3. It is recommended that your poster has dimensions of <u>80 cm in width and 110 cm in height</u>, but definitely not greater than this size.
- 4. Posters can be mounted from 08:30, Monday, October 5th. Tools for attaching the poster will be provided at the venue.
- 5. <u>The poster sessions</u> will be held on Monday, October 5th from 13:00 to 13:50 and Tuesday, October 6th from 13:00 to 13:40 at the poster exhibition area.
- 6. Please note that there will be poster competitions. The presenter is asked to stand around the relevant poster for Q&A during the Poster Sessions. The awards for the first place (x1), second place (x2), and third place (x3) are 3,000NTD, 2,000 NTD, and 1,000NTD, respectively. In other words, six award certificates along with the cash prizes will be given during the closing ceremony of the conference. Every winner of the poster competitions must be present in person at the closing ceremony, otherwise the award (including the certificate and cash prize) will be cancelled. No objection shall be raised in this matter.
- 7. Please dismount your poster during 14:50-15:10 on Wednesday, October 7th. Posters remaining on the poster boards after 16:00 will be discarded by the conference staff.
- 8. Should you have any queries, please contact <u>cecraa@mail.nsysu.edu.tw.</u>